

NCW ASSOCIATION OF REALTORS® BOARD OF DIRECTORS AGENDA
FEBRUARY 2ND, 2017

1. CALL TO ORDER & CONFIRMATION OF QUORUM

2. CONSENT AGENDA

2.1. January 2017 Minutes

2.2. Membership Report: Shaunna Larson

New Members: Travis Glass – Coldwell Banker LaVigne

Inactive Members: Eric Didtel – Premier One Properties, Kyle Doherty – Mike West Leavenworth Realty

New Affiliates: Bay Equity Home Loans – Christian Chamberlain

Non-Member Licensee: Keith Allen – Coldwell Banker Lake Chelan

Office Transfers: Andrew McGillivray – Windermere Real Estate → Laura Mounter Real Estate

Count as of December 1st: 358 REALTORS®, 58 Affiliates (56 Primary, 2 Secondary), Institute Affiliate Members: 1, Non-Members: 1

2.3. Member Recognition

3. TREASURER'S REPORT: Carole Keane

3.1. January 2017 Financial Report

4. REPORTS

4.1. President's Report: Erin Davidson

4.1.1. Washington REALTORS® Legislative Days

4.2. AE Report: Christi Maroney

4.2.1. Action Items

4.2.1.1. Association Executives Institute

The Association Executives Institute is an in-depth training program for Association Executives across the nation and has resulted in exclusive improvement from past attendance. It increases awareness of real estate issues and provides incredible professional development and ideas throughout the event which will be held in Denver, CO this year. Tuition is \$545, airfare is approximately \$330, hotel is \$143 per night March 15th – 20th. Total estimated cost: approximately \$1,500, similar to past years. In addition to the valuable content, it offers the opportunity for Association Executives to be certified to administer Professional Standards locally.

4.2.1.2. Erlandsen & Associates Contract

Annual Erlandsen contract presented. Consideration of continued renewal of said contract unless otherwise directed.

4.2.1.3. Office Closures

Calendar of early closure dates presented for review.

4.2.2. Dues Report

4.2.3. 2017 Board Retreat Topics

4.2.3.1. Discussion of role details for Board and Committee positions

Roles sent to Board members in advance of meeting for review.

4.2.3.2. Annual review of policies and bylaws in addition to the National Association of REALTORS® certification.

Progress report from Pam Wright, Chair of the Presidential Advisory Group assigned to this task.

4.2.3.3. Increasing involvement of Designated Brokers in Association business

4.2.3.4. Outreach to non-REALTOR® members within our jurisdiction

4.2.3.5. Increasing involvement with REALTOR® members in the Leavenworth area.

CamieKae Lynch appointed to the MLS Committee for a 3-year term.

4.2.3.6. Developing staff identities

Discussion of role descriptions emailed to Board members.

4.2.3.7. Including Board of Directors names on all communications from staff

4.2.3.8. Increasing involvement with new REALTOR® members

Recognition option presented by Shaunna Larson and Pam Wright.

4.2.3.9. Creating a Membership/YPN program including social events and looking at ways to improve National Association of REALTORS® Orientation program.

4.2.3.10. Increase understanding of the Professional Standards process

4.2.3.11. Come up with an “Elevator Speech” for our Association

4.2.3.12. Work on membership development

4.2.3.13. Examine MLS options with regard to Appraisers

Staff consulted with the Tri-Cities Association of REALTORS® and the Spokane Association of REALTORS® as their MLS systems are set up in the same fashion as ours. Both reported that as REALTOR® Principal Appraisers, they are eligible to vote on MLS matters.

4.3. Lake Chelan Council: Kathy Jo Porter

4.4. Okanogan County Report: Rocky DeVon

4.5. Communications Report: Adam Williams

4.6. MLS Committee Report: Pam Wright

4.6.1. Action Items

4.6.1.1. **MLS Committee Position**

Debbie Chase resigned from the MLS Committee with one year remaining of her term.

MOTION: (Jonathan)

4.6.1.2. **MLS Committee Meeting Dates**

November and December MLS Committee meeting dates are regularly moved to accommodate the holidays.

MOTION: (Jamie) Combine the November and December meeting dates into one meeting at 8am prior to the December Board meeting. M/S/A, U.

4.7. Events Report: Darlene Baker

4.7.1. 2017 Installation Banquet

4.8. GA Report: Bryan Campbell

4.8.1. Report from Government Affairs Project Manager – Dan Beardslee

4.9. Affiliate Update: Jim Blair and Kristi McPherson

5. OTHER BUSINESS

6. ADJOURN

Next Meeting: February 2nd, 2017 at 9am

EXECUTIVE SESSION

1. Past Due Accounts
2. Membership Terminations